

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 9th October, 2013

Present: Cllr. J. Hunt - Chair
Cllr. S. Plumb – Vice-Chair
Cllr. D. Wastall
Cllr. P. Hyde
Cllr. A. Jennings
Cllr. R. Rook
Cllr. M. Gale
Cllr. J. White

Lynda Fisher, Clerk
County Cllr. L. Burgess
12 Parishioners

1. Welcome and Apologies

The Chair welcomed Parishioners to the meeting. Apologies were received from County Cllr. Truelove, Cllr. Mitchell and Nick Mayatt, Community Warden.

2. Declarations of Interest – None.

3. Minutes of the Previous Meeting

The Minutes of the Monthly Parish Council meeting held on the 11th September, 2013, were proposed by Cllr. Gale and seconded by Cllr. Hyde; agreed and signed as a true transcript.

The Minutes of the Planning Committee Meeting held on the 30th September, 2013, were proposed by Cllr. Rook and seconded by Cllr. Gale, agreed and signed as a true transcript.

4. Matters Arising from the Minutes

1. School Lane Playing Field and Search for new Temporary Field –The Chairman stated that it now looks as though the area of land in Dunlin Walk will be used for the expansion of the school. The Parish Council has been chasing Wards regarding this site but has had no response from them. The Chairman has had correspondence from Gordon Henderson, M.P. regarding the School Lane site; he has a meeting arranged with Persimmon and will be pushing to open up the playing field.

2. Neighbourhood Watch – Cllr. Jennings has spoken to the PCSO and now has all the details and forms. The Watch can be village wide and using Iwade Does Facebook; if it is this big a Co-ordinator will be brought in to work with us. Agreed this item to be placed on the January Agenda.

Action: Cllr. Jennings/Clerk

3. PCSO Attendance – Members felt that it was disappointing that the PCSO had only attended two meetings. Inspector Jones has commented that he is more than happy for the PCSO to attend when he is on duty and added that he hopes to better support Parishes when the last cohort of PCSOs have finally passed out from the training school in the New year. Agreed Clerk to forward details of the Police Contact Point for Iwade to the Village website.

Action: Clerk

4. ROSPA – Clerk has notified the Hall Committee of the sections relevant to them and the Village Handyman has been asked to deal with infilling holes and will be submitting a quote for replacing/repairing the gate and fencing. The Chairman has been seeking advice from various people

regarding the fungi in the tree. He has been advised that a crown reduction should be carried out and the PTS has to be in attendance to see if the Noble Chaffer Beetles are present. In the meantime Clerk to ask the village Handyman to fence off the tree and bring this matter back to the November meeting.

Action: Clerk/Chairman

- Village Clean Up Day – 4th May, 2014** – The Chairman advised that ‘Litter Angels’ are coming along to take care of the litter side of things; he will find out more details on this. Parks and Open Area Committee to set a date for the next meeting. **Action: Cllr. Hunt/Parks and Open Areas Committee**

3. Visitors/Public Time

- Parishioners** – Residents raised problems relating to the hire of the Village Hall for the Halloween event. The Chairman stated that the Parish Council were minded to support the occasion by way of a donation towards the hire of the hall and the insurance, although this would need to be formally agreed at the next meeting as it was not on tonight’s Agenda. **Action: Clerk**
- County Councillor and Borough Councillors** – County Cllr. Burgess had nothing to report. Borough Cllr. Stokes has been chasing Steve Mellor of Wards Homes to try and get the remedial work carried out on the Barn.
- Community Warden (Nick Mayatt)/PCSO** – In his absence, Nick’s report has been circulated to Members and contents noted. He has dealt with such issues as dog fouling, graffiti at Sheerstone and speeding down Helen Thompson Drive.

6. Finance

- WWI Commemorative Trees, 2014-2018** – It was agreed to try and get the trees planted before the actual day; perhaps March 2014? Seven trees are needed; Parks and Open Spaces Committee to decide on location. **Action: Parks and Open Spaces Committee**
- Bus Shelter Glazing, Woodpecker Park** – Quote for re-glazing using reinforced and glass with wire netting noted; Clerk to ask Handyman for a further quote using acrylic sheet and only for the two back panels to be replaced; item to be brought back to the November Meeting. **Action: Clerk**
- Christmas tree** – The Chairman is waiting to hear back from an Electrician who is happy to do the connection work. A 12-15 foot tree will cost £150 from a company in Faversham and lights ranged from 80m - £283 to 96m - £210; obviously the costs will be far lower for future years. It was proposed by Cllr. Gale and seconded by Cllr. Rook, all agreed to approve a maximum sum of £750 for this project. The necessary form will be sent to KCC for approval for the electrical connection and advising that the tree will be sited on the ‘mound’ at the junction of Ferry/Grovehurst Roads. Should this approval not be forthcoming the owner of the garage is happy to supply electricity and for the tree to be sited on the grassed verge to the front of his property in Ferry Road. **Action: Cllr. Hunt/Clerk**
- Replacement Parish Lighting** – Clerk advised that she has submitted the necessary grant forms to KCC but as yet has heard nothing further; she is concerned that the Parish Council could incur extra costs if the order is not placed with the contractor within dictated timescales. Members agreed that she can proceed with the order. **Action: Clerk**
- Cheques signed at this meeting** - Members agreed signing of the following cheques and the accounts to the 31st August 2013 be accepted.

| Date | Chq. | Details | | Amount |
|-------------|-------------|----------------------|--|---------------|
| 09.10.13 | 1646 | L. Fisher – Expenses | Telephone/Broadband/Use of Home as office Sept; refreshments Localism Live Meeting | £47.77p |
| 09.10.13 | 1647 | PFK Littlejohn LLP | Annual Return Y/E 31 st March, 2013 | £240.00p |

| | | | | |
|------------------------------|------|----------------------|--|-----------|
| 09.10.13 | 1648 | McCabe Ford Williams | Payroll Preparation Quarter ended September 2013 | £39.00p |
| 09.10.13 | 1649 | Steve Wakeling | Handyman Duties and Materials September | £200.49p |
| 09.10.13 | 1650 | Steve Wakeling | Production and installation of Village Signposts | £1765.19p |
| Five cheques in total | | | | |

The following payments were made by Direct Debit:

L. Fisher: Wages: September: £581.62p; Eon: Energy Supply, Street Lighting September: £56.70p

The following payments were credited to the Current Account:

| | |
|---|------------------|
| Precept – 2 nd Instalment | £14937.50p |
| S.B.C. Support Grant 2013/14 – 2 nd Instalment | £1312.30p |
| Lighting Grant 2013/14 – 2 nd Instalment | <u>£1310.00p</u> |
| Total Credited: | £17560.00p |

7. Correspondence

1. **Swale Borough Council Draft Economic Development Strategy 2013’2016** – Details noted by Members.
2. **Annual Return 2012/13** – Clerk advised that the Annual Return for the year ended 2012/13 has been signed off by the External Auditor and she has posted the necessary notice advising of the completion. The Auditors made a comment about the Fixed Assets valuation not being amended each year in line with insurance valuations. Clerk to contact Littlejohns advising that the insurance valuation had to be used back in 2009 when the Fixed Asset Register needed to be re-created due to the fraud, but these figures have not been adjusted since then; the only adjustments being due to items being added or removed from the Register. **Action: Clerk**
3. **Openess and Transparency on Personal Interests: A guide for Councillors** – Letter from the Monitoring Officer noted by Members. Clerk reminded Members that they needed to advise her or the Monitoring Officer of any changes in their circumstances that would affect their Declaration of Interests form. **Action: All Councillors**

8. Iwade Localism Project (Swale Borough Council)

1. **10 Point Plan** – The Chairman referred to the meeting a couple of weeks ago, which discussed the top three items on the '10 Point Plan' – housing; the old Barn and the new Village Hall. It was agreed to ask Borough Cllr. Ben Stokes to call another meeting in January, 2014. **Action: Boro. Cllr. Stokes**
2. **The Barn** – A site meeting took place on the 19th September and all present were very excited at being able to see inside the Barn and came away with future plans in mind for the building. Borough Cllrs. Mike Whiting and Ben Stokes are looking into the S.106 agreement and the agreed use of this building. The PCC and the Parish Council hope to work together on this project, the first stage being the creation of a joint Committee with representatives from these two bodies and Parishioners.

9. Village Hall

Persimmon have agreed in principle to using the land next to the Medical Centre and Swale Borough Council have said yes, but on the proviso that it does not take up too much green space. This means that the whole decision will be down to the position and size of the new hall. New plans will need to be submitted to Persimmon for their consideration and the New Hall Committee needs to meet to discuss having these drawn up. Cllr. Plumb suggested writing to Persimmon asking what their timescales are for the plans to be sorted, etc. **Action: Clerk**

10. 20 MPH Speed Limit

County Cllr. Truelove has forwarded a response from David Brazier, Cabinet Member for Transport & Environment, regarding this and it looks as though there are various criteria that need to be met:

- a) Implement 20mph schemes where there is clear justification in terms of achieving casualty reduction as part of the on-going programme of Casualty Reduction Schemes.
- b) Identify locations for 20mph schemes which would assist with delivering targets set out in Kent's Joint Health and Well Being Strategy.
- c) Enable any schemes that cannot be justified in terms of road safety or public health benefits but are locally important to be funded via the local County Councillors Member Highway Fund. All schemes must meet implementation criteria as set out in DfT Circular 01/2013.

Members were not sure if Iwade meets any of these criteria; if not perhaps the Council could try and get the speed limit reduced to 20 mph outside the school.

11. S.106 Agreements, Phase 8 Wards Homes

Exercise Equipment; Clerk to check with Graeme Tuff as to how this is progressing. £180,000 has been secured for the public open space and we don't want to lose this money. Also to check with Graeme regarding the £225,000 S.106 money for recreation purposes and the things the Parish Council has requested. *Action: Clerk*

12. Planning – no applications received

13. Other Matters Arising

1. Council to contact the PCSO to have a look at the junction at the top of School Lane, following concern expressed by a resident that the majority of vehicles ignore the give way sign and there is concern for children's safety. *Action: Clerk*

2. Next Localism Meeting – Clerk requested to put S.106 Agreements and GEM on the January Agenda. *Action: Clerk*

12. Next Meeting

The next Meeting will take place on Wednesday 13th November, 2013, commencing at 7.30 p.m. in Iwade Village Hall.

The meeting closed at 10.30 p.m.