

## IWADE PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 12<sup>th</sup> October, 2016

**Present:** Cllr. M. Gale – Chair  
Cllr. L. Mitchell  
Cllr. J. Rook  
Cllr. J. White  
Cllr. S. Plumb  
Cllr. P. Horner  
Cllr. R. Clark  
Lynda Fisher, Clerk  
Borough Cllr. Dewar-Whalley  
Nick Mayatt, Community Warden  
6 Parishioners

#### **1. Welcome and Apologies**

The Chair welcomed everyone to the meeting; apologies were received from Parish Cllrs. Cheeseman, Langham, Hunt and Hyde and Borough Cllr. Stokes. No apologies were received from the County Councillors.

#### **2. Declarations of Interest and Dispensations**

Dispensations are in place for Members relating to The Barn and Iwade School. Cllr. Clark declared an interest in Item 6 and will not take part in this discussion.

#### **3. Minutes of the Previous Meeting**

Proposed by Cllr. White and seconded by Cllr Horner, the Minutes of the Parish Council meeting held on the 14<sup>th</sup> September 2016 were agreed and signed as a true transcript.

#### **4. Visitors/Public Time**

1. **Visitors** – No comments
2. **County and Borough Councillors** – Cllr. Dewar-Whalley gave apologies for not being able to attend recent meetings because of Swale Borough Council meetings clashing.
3. **Community Warden/PCSO** – The Warden’s report had been circulated. During the last month he has dealt with Fly tipping in School Lane and outlying areas; vandalism; criminal damage to property; an incident on the new football ground and ASB issues.

#### **5. Matters Arising from the Minutes**

1. **Linkway and outside School Parking Issues** – No movement on the Linkway issue; Clerk to chase. The Chair and Clerk met with an Officer from KCC to look at various options for reducing cars parked outside the school during dropping off/picking up times. It was agreed to install zigzag lines both sides of the road fronting the school and to extend the times during which parking is prohibited on these lines. Both County Members had already agreed to contribute £1000 each towards the cost of wigwags (flashing amber lights); Clerk to ascertain if they are agreeable to this promised funding going towards the zigzag lines. **Action: Clerk**
2. **Junction top of School Lane** – Persimmon have admitted responsibility for the verges and the overgrown area and they will now be keeping this tidy. County Cllr. Truelove is also chasing as regards the junction.
3. **Christmas Tree Lighting up Event** – Agreed date as Sunday 27<sup>th</sup> November; road to be closed from 4.00 p.m. to 6.00 p.m., lighting up to take place at 4.30 p.m. Agreed the following:

Clerk - to request B.W. May to install the lights and to see if 'Iwade Does Sing' will perform at the event. To file the necessary forms with Swale Borough Council; to order the Christmas Tree; to arrange Marshalls and First Aid and purchase Candy Canes for the children. **Action: Clerk**

Cllr. Hunt - to approach Happy Days to see if the front area can be used. **Action: Cllr. Hunt**

Cllr. Gale - to ask for the 'big truck' again; to arrange for the flag pole to be temporarily installed at the Village Hall and to ask the Garage if the forecourt can be used if necessary. **Action: Cllr. Gale**

4. **Damage to Tinkerbells Equipment 27<sup>th</sup> August 2016** – The Parish Council has paid for the fencing to be repaired and the Village Hall Committee has been informed that the Council will not pay out for this again. Security lights will be put outside and in future hirers will have to pay a separate deposit of £100 for the use of the garden; this deposit will be refunded if there is no damage. The Clerk has drawn up a new template for use of the garden and will forward this and the ROSPA report to the Parish Council's insurers seeking their advice. **Action: Clerk**
5. **Donation from Speedway to Youth Organisations – suggestions as to recipients** – Agreed to pass on details of youth organisations to the organisers. **Action: Clerk**

## 6. **Planning**

1. **16/506816/FULL**: Erection of a 1½ storey rear extension: 16 Pintail Drive Iwade ME9 8QW – No objections.
2. **15/50851/FULL**: Coleshall Farm, Sheppey Way, Iwade, ME9 8QU: Demolition of existing building and erection of 6 No 4-bed detached houses and 2 No. 3-bed semi-detached houses with garaging, access and landscaping - The Parish Council's previous objections to this application still stand. The changes that have been made do not address the Council's previous objections.
3. **16/506935/COUNTY**: Ridham Docks 3 Kemsley Fields Business Park Ridham Dock Road Sittingbourne Kent: County Matters application for steam pipeline connecting the Ridham Dock Biomass Facility to the DS Smith Paper Mill – no objections.
4. **SW/16/501484/RVAR**: Details of surface water drainage, dust management plan and parking arrangements during construction pursuant to conditions (8), (11) and (13) of planning permission SW/16/501484: Countrystyle Recycling, Kemsley Fields Business Park, ME9 8SR – no comments.

## 7. **Correspondence**

1. **School Lane Recreation Ground and Pavilion** – Swale Borough Council have asked Persimmon to finish the required work to the Pavilion. The Clerk has received a response from her approach to a firm of Solicitors. Proposed by Cllr. Rook and seconded by Cllr. White; all agreed to take up the firm's offer of a 30-minute consultation at a cost of £80 plus V.A.T., to discuss what is needed as regard the Solicitors acting on behalf of the Parish Council in negotiating the lease for the playing field and Pavilion. Clerk to book an appointment. **Action: Clerk**
2. **DCLG Technical Consultation on implementation of Neighbourhood Planning provisions in the Neighbourhood Planning Bill** – Noted.
3. **Consultation on council tax referendum principles** – Agreed to respond using the KALC recommended draft. **Action: Clerk**
4. **Steering Group** – Majority of Members not in favour; Members were willing to correspond by e-mail should projects come forward where financially it is more beneficial for Parish Councils to cluster.
5. **Parliamentary Boundary Commission** – Agreed Councillors to respond individually. **Action: All Councillors**
6. **ROSPA Report 2016** – Noted; Handyman to carry out any necessary work. A copy given to the Village Hall Committee so that it is aware of any work needed to the area under its control.

7. **Parish Policies** – Policies circulated to all Members. Proposed by Cllr. White and seconded by Cllr. Clark, all agreed to accept them. Clerk to post on the Council’s website. **Action: Clerk**
8. **KALC Community Awards 2017** – Agreed to e-mail Clerk nominations. **Action: All Councillors**

**8. Finance**

1. **School Aware Signs and Flashing Beacons** – Agreed to defer to see how the zigzag lines work.
2. **Grass Cutting Contract 2016/17** – Still awaiting clarification of exact costs; Clerk requested to place on November Agenda. **Action: Clerk**
3. **Replacement George Cross Flag** – Proposed by Cllr. Gale and seconded by Cllr. White; all agreed £87.54p to cover the cost of two higher quality George Cross Flags. **Action: Clerk**
4. **Donation, Sittingbourne Christmas Lights** – Clerk advised that she has now received the Grant form and supporting paperwork. Proposed by Cllr. Gale and seconded by Cllr. Mitchell; all agreed a donation of £250; this to come under S.137. **Action: Clerk**
5. **Village Christmas Lights Competition** - Agreed to place an article in Iwade Observer, judging to take place on Sunday 18<sup>th</sup> December at 6.00 p.m. Also agreed £40 to purchase a prize for the winner of the competition. **Action: Clerk**
6. **Annual Return 2015/16 Year** – the Clerk was pleased to report that the Annual Return form had been received duly signed by the External Auditors and no issues were raised. Clerk has posted the necessary notices advising of the conclusion of the Audit on the noticeboards and website.
7. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Clark and seconded by Cllr. Horner; agreed the following cheques and accounts to the 30<sup>th</sup> September, 2016.

Date	Chq.	Details		Amount
12.10.16	1879	Clerk’s Expenses	Telephone; use of Home as office - September	£15.77p
12.10.16	1880	H.M. Revenue & Customs	Tax due October	£141.46p
12.10.16	1881	Steve Wakeling	Handyman duties for September	£162.00p
12.10.16	1882	PKF Littlejohn LLP	External Audit 2015/16	£360.00p
12.10.16	1883	McCabe Ford Williams	Quarterly Payroll Preparation	£39.00p
12.10.16	1884	David Buckett	Year End Internal Audit 2015/16	£228.30p
12.10.16	1885	ROSPA	Annual Inspection Village Hall Garden	£79.80p
12.10.16	1886	Iwade Village Hall	Hall Hire July to Sept.	£42.50p
<b>Eight cheques in total</b>				

**Plus:**

Clerk’s Wages	September 2016	£777.06p	Paid by Standing Order
Eon:	Energy Supply, Street Lighting – Sept.	£47.16p	Paid by Direct Debit
Countrystyle	Hire of 110 Ltr. Envirobin – Sept	£34.28p	Paid by Direct Debit

**Paid in:**

Swale B.C. – 2 <sup>nd</sup> instalment Precept/Lighting Grant	£24310.00p	Paid by BACs
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**9. Project Updates**

The Barn – Planning and Building Regulations all now approved and the Committee are looking for volunteers to assist with the work.

**10. Reports from Representatives**

Hall – Cllr. Gale advised bookings are up; the electrics are being checked and minor maintenance work is being done.

KALC – Cllr. Clark mentioned the Community Awards Scheme. He will be attending the A.G.M. in November.

**11. Any Other Matters Arising**

1. Cllr. Hunt had advised the Chair that the Travellers that were camping on private land at King Ferry Bridge have now been moved on.
2. The Solar Bond offer is underway, but only until the end of November; all the details can be found on the website.
3. Cllr. Gale referred to the issues at Iwade Garage, KCC has advised that according to Land Registry the parcel of land in question is not registered. This information was passed on to both parties at the same time and the owner of the garage.

**12. Next Meeting(s)**

The next meeting will take place on Wednesday 9<sup>th</sup> November, 2016, commencing at 7.30 pm in Iwade Village Hall.

**The meeting closed at 8.35 p.m.**